



香港學術及職業資歷評審局
Hong Kong Council for Accreditation of
Academic & Vocational Qualifications

SUMMARY ACCREDITATION REPORT

**YOUTH COLLEGE
VOCATIONAL TRAINING COUNCIL**

LEARNING PROGRAMME ACCREDITATION

**DIPLOMA OF VOCATIONAL EDUCATION
(PET CARE AND GROOMING)**

APRIL 2024

1. TERMS OF REFERENCE

1.1 Based on the Service Agreement (No.: VA1661), the Hong Kong Council for Accreditation of Academic and Vocational Qualifications (HKCAAVQ), in the capacity of the Accreditation Authority as provided for under the Accreditation of Academic and Vocational Qualifications Ordinance (Cap 592) (AAVQO), was commissioned by the Youth College, Vocational Training Council (Operator) to conduct a Learning Programme Accreditation (LPA) Exercise with the following Terms of Reference:

(a) To conduct an accreditation test as provided for in AAVQO to determine whether the following programme of the Operator meets the stated objectives and Hong Kong Qualifications Framework (HKQF, or in short QF) Level 3 standard and can be offered as an accredited programme:

(i) Diploma of Vocational Education (Pet Care and Grooming); and

(b) To issue to the Operator accreditation report(s) setting out the results of the determination in relation to (a) by HKCAAVQ.

1.2 The accreditation exercise was conducted according to the relevant accreditation guidelines referred to in the Service Agreement. A site visit took place on 6 March 2024.

2. HKCAAVQ'S DETERMINATION

Learning Programme Accreditation

2.1 HKCAAVQ has determined that, subject to the fulfilment of all conditions set out in 2.5, the Diploma of Vocational Education (Pet Care and Grooming) meets the stated objectives and QF standard at Level 3, and can be offered as an accredited programme with a validity period from 1 September 2024 to 31 August 2029.

2.2 Validity Period

2.2.1 The validity period will commence on the date specified below.

2.2.2 The maintenance of the accreditation status within the specified validity period is subject to the fulfilment of all requirements set out in 2.5 by the specified fulfilment deadline.

2.3 The determinations on the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	Youth College, Vocational Training Council 職業訓練局青年學院
Name of Award Granting Body	Vocational Training Council 職業訓練局
Title of Learning Programme	Diploma of Vocational Education (Pet Care and Grooming) 職專文憑（寵物護理及美容）
Title of Qualification(s) (Exit Award(s))	Diploma of Vocational Education (Pet Care and Grooming) 職專文憑（寵物護理及美容）
Primary Area of Study and Training	Services
Sub-area (Primary Area of Study and Training)	Animal and Pet Care
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 3
QF Credits	401
Mode(s) of Delivery and Programme Length	Full-time, 3 years 4010 notional learning hours (including 1830 contact hours and 88 online learning hours)
Intermediate Exit Award(s)	Intermediate Exit Award (see 2.4)
Validity Period	1 September 2024 to 31 August 2029
Number of Enrolment(s)	One enrolment per year
Maximum Number of New Students	Maximum of 50 learners per year (for general entry with completion of Secondary 3) Maximum of 25 learners per year (for advanced standing entry with completion of Secondary 6 from academic year 2026/27 onwards)

Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	<p>This programme includes one intermediate exit award, namely Certificate of Vocational Education (Pet Care and Grooming).</p> <p>此課程包括一個中段結業資歷，資歷名稱為職專證書（寵物護理及美容）。</p> <p>This Diploma of Vocational Education programme has two different entry points for completion of Secondary 3 and Secondary 6.</p> <p>此職專文憑課程分別招收中三與中六程度的人士。</p> <p>The QF Credit Value for general entry with completion of Secondary 3 is 401; that for entry with completion of Secondary 6 is 186.</p> <p>招收中三程度的人士的課程資歷學分為 401；招收中六程度人士入讀的課程資歷學分為 186。</p>
Address of Teaching/ Training Venue(s)	See Appendix 1

2.4 The determinations on the Intermediate Exit Award(s) of the Learning Programme Accreditation are specified as follows:

Name of Operator(s)	Youth College, Vocational Training Council 職業訓練局青年學院
Name of Award Granting Body	Vocational Training Council 職業訓練局
Title of Learning Programme	Diploma of Vocational Education (Pet Care and Grooming) 職專文憑（寵物護理及美容）

Title of Qualification(s) [Intermediate Exit Award(s)]	Certificate of Vocational Education (Pet Care and Grooming) 職專證書（寵物護理及美容）
Primary Area of Study and Training	Services
Sub-area (Primary Area of Study and Training)	Animal and Pet Care
Other Area of Study and Training	Not applicable
Sub-area (Other Area of Study and Training)	Not applicable
Industry	Not applicable
Branch	Not applicable
QF Level	Level 2
QF Credits	162
Mode(s) of Delivery and Programme Length	Full-time, 1.5 to 2 years 1620 notional learning hours (including 761 contact hours and 58 online learning hours)
Specification of Competency Standards-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Specification of Generic (Foundation) Competencies-based Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Vocational Qualifications Pathway Programme	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Notes to be indicated on the QR	This is an intermediate exit award of the Diploma of Vocational Education (Pet Care and Grooming). 此資歷為職專文憑（寵物護理及美容）的中段結業資歷。

2.5 **Condition(s) (including all pre-conditions for obtaining the HKCAAVQ accreditation status as applied for the commencement of the validity period; and all requirements for maintenance of the accreditation status within the validity period)**

Requirement(s)	Date of Fulfilment
<p><u>Requirement 1</u></p> <p>The Operator is to review and enrich the programme structure and content for learners admitted to the programme with advanced standing of completion of Secondary 6. The revised curriculum should include elements that provide adequate industry exposure or structured work-based learning experience, enabling Secondary 6 learners to attain the designated programme intended learning outcomes (PILOs) relating to competencies at work in the pet industry.</p> <p>The Operator should submit the revised programme structure and content with the necessary information at modular level on or before 1 April 2026.</p>	<p>1 April 2026</p>
<p><u>Requirement 2</u></p> <p>The Operator is to ensure that there are sufficient teaching staff with the necessary credentials and qualifications for conducting the learning, teaching and assessment activities of the modules “Pet Handling and Training Techniques” and “Introduction to Alternative Therapies”.</p> <p>The Operator is to submit the profiles of the teaching staff of these two modules on or before 1 December 2024.</p>	<p>1 December 2024</p>
<p><u>Requirement 3</u></p> <p>The Operator is to ensure that suitable and adequately equipped teaching venue(s) is/are available for practical learning and teaching activities involving real pets before delivery of such activities. The Operator is to submit evidence, including photos of the teaching venue(s) intended for practical work and the expected utilisation plan, on or before 1 December 2024 to demonstrate that the venue(s) is/are renovated and completed with all necessary equipment.</p>	<p>1 December 2024</p>

2.6 Recommendation(s)

HKCAAVQ offers the following recommendation(s) for continuous improvement.

Recommendation(s)
<p><u>Recommendation 1</u></p> <p>The Operator should ensure that the operational protocol regarding the use of live animals for learning and teaching activities is approved timely to allow sufficient time for all parties to familiarise themselves with the procedures before implementation. The Operator should also consider reviewing the protocol regularly to ensure that it is effective and compliant with the latest standards and best practices.</p>

- 2.7 HKCAAVQ will subsequently satisfy itself whether the Operator remains competent to achieve the relevant objectives and the Programme continues to meet the standard to achieve the relevant objectives as claimed by the Operator by reference to, amongst other things, the Operator's fulfilment of any conditions and compliance with any restrictions stipulated in this Accreditation Report. For the avoidance of doubt, maintenance of accreditation status is subject to fulfilment of any condition and compliance with any restriction stipulated in this Accreditation Report.

3. INTRODUCTION

- 3.1 Established in 2004, the Youth College, Vocational Training Council (YC, VTC) (or the Operator) is one of the thirteen member institutions of VTC. In 2018, the Operator obtained the Programme Area Accreditation (PAA) status at QF Level 3 for 12 Programme Areas. The Operator was approved to maintain the PAA status in a Periodic Institutional Review in 2023.
- 3.2 The Operator mainly provides vocational and professional education and training (VPET) programmes for school leavers of Secondary 3 (S3) or above. Currently, the Diploma of Vocational Education (DVE) with the intermediate exit award of Certificate of Vocational Education (CVE) covering different Programme Areas is the key qualification offered by the Operator. The DVE programme in this exercise falls within the area of Services – Animal and Pet Care, which is not covered by any of the approved Programme Areas of the Operator.
- 3.3 Taking into consideration of the Operator's track record and its PAA status, the accreditation exercise has adopted a customised approach that the review of generic modules in this programme has been waived. Customisation of the review of its financial resources has been adopted as the programme is funded by the Government. Review on learner admission is also customised, having considered

that similar admission requirements are adopted for different DVE programmes offered by the Operator.

4. PROGRAMME DETAILS

The following is the programme information provided by the Operator.

4.1 Programme Objectives

- PO1. Equip students with the foundation knowledge and skills in pet care and grooming to enable them to pursue a career in pet related industry;
- PO2. Enable students to attain competence in interpersonal, language and communication, numeracy, information technology and presentation to support continued professional development and for further study;
- PO3. Cultivate students' sensitivity and adaptability to follow trends in the industry;
- PO4. Nurture students with design thinking skills and lifelong learning skills, and develop their abilities to think critically, work independently and play a role as a reflective team member in solving real-life problems; and
- PO5. Cultivate students' proper working attitudes and build confidence in an occupational setting by adhering to occupational health and safety standards, professional conduct and ethical standards and sustainable work practices.

4.2 Programme Intended Learning Outcomes (PILOs)

Upon completion of the DVE (Pet Care and Grooming) programme, graduates are expected to be able to:

- PILO-1 apply skills and protocols with underlying principles to plan and perform a wide range of pet care and grooming services with awareness on the need to meet the change in industry trend;
- PILO-2 demonstrate competence in language, communication, customer services and creative thinking skills in familiar pet care and grooming services which may also involve a few non-routine activities in daily work;
- PILO-3 identify potential hazards and handle basic animal welfare and health issues when undertaking pet care and grooming services in the workplace, and accomplish the assigned tasks at work by adhering to occupational health, safety and sustainable work practices within local and international contexts;
- PILO-4 adopt proper occupational conduct, ordinances, rules and regulations to perform pet care and grooming services, which may be non-routine, while complying with the industry's professional practices, requirements and standards in an ethical manner;
- PILO-5 select and use products, techniques, equipment and tools to perform a range of pet care and grooming services;

- PILO-6 accomplish the assigned tasks at work and pursue further study with appropriate language and communication, teamwork, presentation, problem solving, design thinking, numeracy, and information technology skills;
- PILO-7 integrate and apply the knowledge and skills to complete the assigned tasks at work and pursue further study with problem solving and design thinking skills; and
- PILO-8 engage in independent and life-long learning for professional development and achieve healthy living as a responsible citizen and an ethical worker.

Graduates of the CVE (Pet Care and Grooming) are expected to be able to:

- PILO-1 apply basic skills and protocols with underlying principles to perform a range of pet care and grooming services;
- PILO-2 demonstrate competence in language, communication, customer services and creative thinking skills in familiar pet care and grooming services which involve routine activities in daily work;
- PILO-3 identify potential hazards, basic animal welfare and health issues when undertaking pet care and grooming services in the workplace, and accomplish the assigned tasks at work by adhering to occupational health, safety and sustainable work practices within local and international contexts under supervision;
- PILO-4 adopt proper occupational conduct, ordinances, rules and regulations to perform routine pet care and grooming services, while complying with the industry's professional practices, requirements and standards in an ethical manner;
- PILO-5 select and use products, techniques, equipment and tools to perform a basic range of pet care and grooming services; and
- PILO-6 carry out directed activity with guidance or collaboratively in a team to accomplish assigned tasks at work with appropriate language and communication, presentation, design thinking, numeracy, and information technology skills.

4.3 Programme Structure

DVE - General entry with completion of Secondary 3

Module Title	QF Credits
Year 1	401
Vocational English 1A: Workplace Oral Interaction I	
Vocational English 1B: Workplace Correspondence I	
職業中文：普通話對話與事務文書	
Mathematics 2A: Arithmetic and Algebra	
Mathematics 2B: Statistics	
Information Technology (A)	
Discovering Yourself	

Sports for All	
Introduction to Pet Care and Grooming	
Basic Pet Care	
Animal Welfare and Health	
Safety, Health and Environment	
Basic Pet Grooming	
Introduction to Pet Biology and Breeding	
Retail Service and Operation in Pet Industry	
Pet Handling and Training Techniques	
Advanced Pet Grooming Techniques	
Year 2	
Vocational English 1C: Workplace Writing I	
Vocational English 2A: Workplace Oral Presentation I	
職業中文：普通話聆聽與簡化字	
職業中文：廣東話報告與事務文書	
職業中文：普通話對話與討論	
Mathematics 2C: Geometry and Trigonometry	
Mathematics 3A: Algebra and Coordinate Geometry	
Information Technology (B)	
Sportsmanship in Practice	
Aiming at a Bright Future	
Our Changing Society	
Wellness in Action	
Mathematics 3E^#	
Fundamental Knowledge of Caring Exotic Pets#	
Advanced Pet Styling	
Project Skills	
Principles of Animal Nutrition#	
Creative Pet Styling#	
Pet Nursing#	
Introduction to Alternative Therapies#	
Year 3	
Vocational English 2B: Workplace Oral Interaction II	
Vocational English 2C: Workplace Correspondence II	
Vocational English 2D: Workplace Writing II	
Vocational English 3A: Workplace Oral Presentation II	
Vocational English 3B: Workplace Correspondence III	
職業中文：閱讀理解與事務文書	
職業中文：小組討論與禮儀文書	
Mathematics 3B: Functions and Statistics	
Mathematics 3C: Probability, Index and Forecasting	
Information Technology (C)	
Essentials of Personal Development	
Project %	
Workplace Professional Training %	
Total	401

Learners should select four from the six elective modules.

% Learners should select either "Project" or "Workplace Professional Training".

[^] Learners who consider applying for VTC's Higher Diploma Programmes that require Mathematics as one of their general entry requirements shall take the elective module "Mathematics 3E".

DVE - Advanced standing with completion of Secondary 6

Module Title	Credits	
Vocational English 2B: Workplace Oral Interaction II	186	
Vocational English 2C: Workplace Correspondence II		
Vocational English 2D: Workplace Writing II		
Vocational English 3A: Workplace Oral Presentation II		
Vocational English 3B: Workplace Correspondence III		
職業中文：普通話對話與討論		
職業中文：閱讀理解與事務文書		
職業中文：小組討論與禮儀文書		
Mathematics 3B: Functions and Statistics		
Mathematics 3C: Probability, Index and Forecasting		
Information Technology (C)		
Essentials of Personal Development		
Wellness in Action		
Mathematics 3E [#]		
Fundamental Pet Wellness		
Safety, Health and Environment		
Introduction to Pet Biology and Breeding		
Fundamental Pet Care and Grooming		
Pet Handling and Training Techniques		
Advanced Pet Grooming and Styling Techniques		
Principles of Animal Nutrition [#]		
Creative Pet Styling [#]		
Pet Nursing [#]		
Introduction to Alternative Therapies [#]		
Total		186

[#] Learners should select one from the five elective modules.

[^] Learners who consider applying for VTC's Higher Diploma Programmes that require Mathematics as one of their general entry requirements shall take the elective module "Mathematics 3E".

CVE

Module Title	QF Credits
Year 1	162
Vocational English 1A: Workplace Oral Interaction I	
Vocational English 1B: Workplace Correspondence I	
職業中文：普通話對話與事務文書	
Mathematics 2A: Arithmetic and Algebra	
Mathematics 2B: Statistics	
Information Technology (A)	
Discovering Yourself	
Sports for All	
Introduction to Pet Care and Grooming	
Basic Pet Care	
Animal Welfare and Health	
Safety, Health and Environment	

Basic Pet Grooming	
Introduction to Pet Biology and Breeding	
Retail Service and Operation in Pet Industry	
Pet Handling and Training Techniques	
Advanced Pet Grooming Techniques	
Year 2	
職業中文：普通話聆聽與簡化字	
Information Technology (B)	
Advanced Pet Styling	
Fundamental Knowledge of Caring Exotic Pets #	
Creative Pet Styling#	
Total	

Learners should select one from the two elective modules.

4.4 Graduation Requirements

- a) Students have to satisfactorily complete the credit and other requirements within six years for DVE from the date of first enrolment in the DVE programme. The minimum credit requirements are:

DVE (Pet Care and Grooming)

Programme Entry	Core Generic Skills	Core Vocational	Elective	Total
General entry with completion of S3	215	118	68	401
Advanced standing entry with completion of S6	116	57	13	186

CVE (Pet Care and Grooming)

Programme Entry	Core Generic Skills	Core Vocational	Elective	Total
General entry with completion of S3	52	101	9	162

- b) The minimum attendance requirement for individual module is 80% and 70% for full-time and part-time students respectively. Students not satisfying the minimum attendance requirement of a module shall not be awarded a module mark/grade, unless approval of the campus Principal concerned has been granted.

4.5 Admission Requirements

- Completion of Secondary 3 or equivalent.
- Admission with advanced standing may be accepted for certain qualifications, for example, completion of Secondary 6 (S6, under the current Senior Secondary academic structure) or equivalent.

5. IMPORTANT INFORMATION REGARDING THIS ACCREDITATION REPORT

5.1 Variation and withdrawal of this Accreditation Report

- 5.1.1 This Accreditation Report is issued pursuant to section 5 of the AAVQO, and contains HKCAAVQ's substantive determination regarding the accreditation, including the validity period as well as any conditions and restrictions subject to which the determination is to have effect.
- 5.1.2 HKCAAVQ may subsequently decide to vary or withdraw this Accreditation Report if it is satisfied that any of the grounds set out in section 5 (2) of the AAVQO apply. This includes where HKCAAVQ is satisfied that the Operator is no longer competent to achieve the relevant objectives and/or the Programme no longer meets the standard to achieve the relevant objectives as claimed by the Operator (whether by reference to the Operator's failure to fulfil any conditions and/or comply with any restrictions stipulated in this Accreditation Report or otherwise) or where at any time during the validity period there has/have been substantial change(s) introduced by the Operator after HKCAAVQ has issued the accreditation report(s) to the Operator and which has/have not been approved by HKCAAVQ. Please refer to the '*Guidance Notes on Substantial Change to Accreditation Status*' in seeking approval for proposed changes. These Guidance Notes can be downloaded from the HKCAAVQ website.
- 5.1.3 If HKCAAVQ decides to vary or withdraw this Accreditation Report, it will give the Operator notice of such variation or withdrawal pursuant to section 5(4) of the AAVQO.
- 5.1.4 The accreditation status of the Operator and/or Programme will lapse immediately upon the expiry of the validity period or upon the issuance of a notice of withdrawal of this Accreditation Report.

5.2 Appeals

- 5.2.1 If the Operator is aggrieved by the determination made in this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of this Accreditation Report.
- 5.2.2 If the Operator is aggrieved by a decision to vary or withdraw this Accreditation Report, then pursuant to Part 3 of the AAVQO the Operator has a right of appeal to the Appeal Board. Any appeal must be lodged within 30 days of the receipt of the Notice of Variation or Withdrawal.
- 5.2.3 The Operator should be aware that a notice of variation or withdrawal of this Accreditation Report is not itself an accreditation report and the right to appeal

against HKCAAVQ's substantive determination regarding accreditation arises only from this Accreditation Report.

- 5.2.4 Please refer to Cap 592A (www.elegislation.gov.hk) for the appeal rules. Details of the appeal procedure are contained in section 13 of the AAVQO and can be accessed from the QF website at: www.hkqf.gov.hk.

5.3 **Qualifications Register**

- 5.3.1 Qualifications accredited by HKCAAVQ are eligible for entry into the QR at www.hkqr.gov.hk for recognition under the QF. The Operator should apply separately to have their quality-assured qualifications entered into the QR.
- 5.3.2 Only learners who commence the study of the named accredited learning programme during the validity period and who have graduated with the named qualification listed in the QR will be considered to have acquired a qualification recognised under the QF.

Ref: VA12/02/60

Address of Teaching/ Training Venue(s)

- (1) Youth College (Kwai Fong)
85 Hing Shing Road, Kwai Chung, New Territories
青年學院（葵芳）
新界葵涌興盛路 85 號
- (2) Youth College (Kowloon Bay)
46 Tai Yip Street, Kowloon Bay, Kowloon
青年學院（九龍灣）
九龍九龍灣大業街 46 號
- (3) Youth College (Kwai Chung)
13-19 San Kwai Street, Kwai Chung, New Territories
青年學院（葵涌）
新界葵涌新葵街 13-19 號
- (4) Youth College (Pokfulam)
145 Pokfulam Road, Hong Kong
青年學院（薄扶林）香港薄扶林道 145 號
- (5) Youth College (Tseung Kwan O)
Tsui Lam Estate, Tseung Kwan O, New Territories
青年學院（將軍澳）
新界將軍澳翠林邨
- (6) Youth College (Tuen Mun)
18 Tsing Wun Road, Tuen Mun, New Territories
青年學院（屯門）
新界屯門青雲路 18 號
- (7) Youth College (Tin Shui Wai)
11 Tin Ho Road, Tin Shui Wai, New Territories
青年學院（天水圍）
新界天水圍天河路 11 號
- (8) Youth College (Yeo Chei Man)
11 To Lok Road, Tseung Kwan O, New Territories
青年學院（邱子文）
新界將軍澳陶樂路 11 號
- (9) Hong Kong Institute of Vocational Education (Chai Wan)
30 Shing Tai Road, Chai Wan, Hong Kong
香港專業教育學院（柴灣）
香港柴灣盛泰道 30 號

